

**Alice Springs Family Day Care
CHILDCARE CONTRACT
2017/2018**

CHILD'S FULL NAME: PARENT'S NAME: EDUCATOR'S NAME:

STARTING DATE:/...../..... CEASING DATE: (If known)...../...../..... REASON FOR NOTIFICATION:

DAY	START TIME	CEASE TIME	No of Core Hours	No of Out of Core Hours	COST TYPE		HOURS	CHARGE
					1	2		
Monday (AM)					A	TOTAL NUMBER OF HOURS (1 + 2)		\$
Monday (PM)					F	Loading for @ \$		\$
Tuesday (AM)					G	Loading for @ \$		\$
Tuesday (PM)					H	Loading for @ \$		\$
Wednesday (AM)					I	TOTAL CARE COST (A + F + G + H)		\$
Wednesday (PM)					J	Scheme levies @ \$5.00 per day		\$
Thursday (AM)						Scheme levies for school age child @ \$2.50 per day		\$
Thursday (PM)					L	TOTAL (I + J)		\$
Friday (AM)					The TOTAL is the minimum amount payable each week for hours of care booked. This is subject to change if more hours or loadings are used. If you have Child Care Benefit or Child Care Rebate, please see below for the amount payable after these have been deducted from you frees. CCB and CCR are subject to change.			
Friday (PM)								
Saturday (AM)					M	Less Child Care Benefit estimate		\$
Saturday (PM)					N	TOTAL FEE (L – M)		\$
Sunday (AM)					O	Less CCR		\$
Sunday (PM)					R	TOTAL PARENT PAYMENT (N – O)		\$
Total Core/Out of Core Hours								

CONDITIONS AND GUIDELINES FOR CARE

Please read the following contract conditions and guidelines for childcare on the back of this form.
Signatures are required on the back of this form to complete the agreement

CONDITIONS AND GUIDELINES

Please Note: The following conditions and guidelines apply as per the Educator’s fee schedule guidelines.

FEE SCHEDULE

Please refer to **Educators fee schedule guidelines** for all fees. If you have any queries please discuss them with your Educator immediately.
Standard Fee rates will be charged for ‘core’ hours – 7.30am to 5.30pm weekdays. *Out of Core rates will be charged for care outside of ‘core hours’.*
Public Holiday rates apply where a child is IN care on a public holiday. If a child would normally be in care, but is not in care because it is a public holiday, then the contracted fee applies.

LOADINGS

Loadings may be charged for additional services. Please consult the **Educator’s fee schedule guidelines** for amounts and details.

ABSENCES FROM CARE

As per Commonwealth Government Regulations Child Care Benefit is paid for a child’s absences from care for up to 42 care days per year, these allowable absences are allocated on the 1st Monday in July each year and cover holidays, illness without a medical certificate, and occasional absences e.g. Grandma is visiting.

HOLDING FEE

A holding fee may be charged when a child is on holidays or is sick, to guarantee the child’s place with the Educator when the child returns. Holding fee is calculated on contracted hours only. Please consult the **Educator’s fee schedule guidelines** for details.

TERMINATION OF CARE

Notice to terminate care must be given at least one week prior to ceasing date. If one weeks notice is not provided, the Parent is required to pay the Educator one week’s fees in full, as contracted, in lieu of notice.

FAILURE TO PAY

If fees are not paid as agreed the Educator may charge penalties and deny care. The scheme will not provide an alternative Educator to a family if they have outstanding fees with a previous Educator. Please consult the **Educator’s fee schedule guidelines** for details.

PARENT/GUARDIAN AGREEMENT

I have read, understood, and agree to, the **Educator’s fee schedule guidelines**.
I have read, understood, and agree to, the above conditions and guidelines.
I understand that all fees must be paid on a day agreed on by the Educator and myself.

..... Parents Signature/...../.....

Witnessed by:

..... Educators Signature/...../.....